



Chapters Template

— A guide to get you started with your new website —



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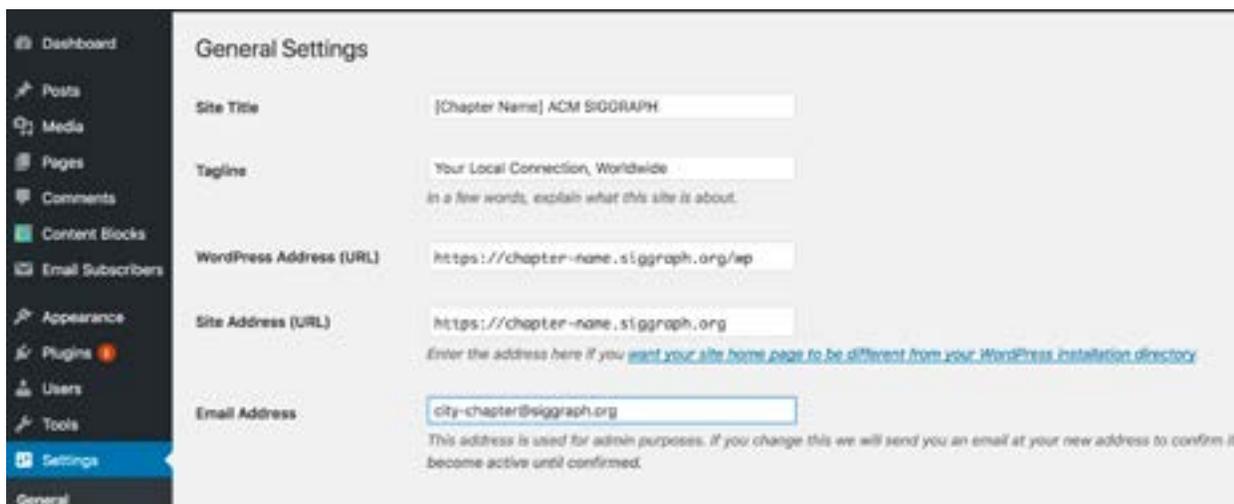
This document contains the resources needed when setting up your Chapter's website with the template provided by the ACM SIGGRAPH Professional and Student Chapters Committee. These directions are to be followed after the PSCC has given you login access to your wordpress site. If you have not started the process for using this template and would like to, please email the PSCC.

Table of Contents

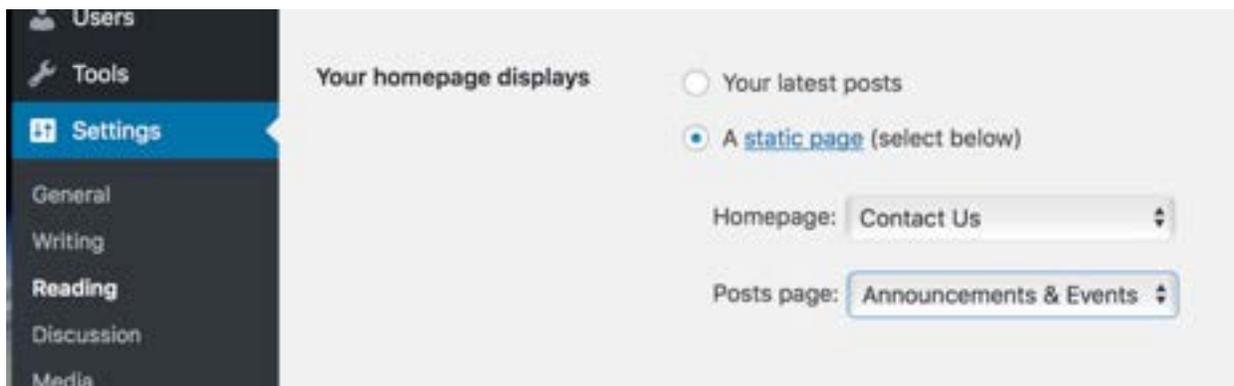
Pg. 1	Getting Started
Pg. 2	Required Components
Pg. 3-9	Plug-ins
Pg. 10	Customizing the Contact Page

Getting Started

To get started in customizing your new website, select Settings -> General from the sidebar on the left and type your Chapter's name into the site title. Once you have done so, you can save changes.



By default, your website is set to have your Contact Us page as the home page. You are welcome to change it to display the posts page as the home page. This could benefit your chapter if you are regularly updating content on your website. If you would like to do this, simply select “your latest posts” rather than a static page.



Required Components

ACM SIGGRAPH / Conference Badges

- 1) ACM
- 2) ACM SIGGRAPH
- 3) ACM SIGGRAPH Professional and Student Chapters Committee
- 4) SIGGRAPH
- 5) SIGGRAPH Asia

These 5 elements should be displayed together in this order using the code provided in the template. While they don't have to appear in a "right sidebar" they should be prominent and accessible in most areas of your site (ie- from the homepage within a header/footer/sidebar that reappears throughout the site).

If you look at the code for these elements in the template you will see that the ACM, ACM SIGGRAPH logo/links are hard-coded. Whereas the 2 conference badges (SIGGRAPH, SIGGRAPH Asia) use an auto update feature. Meaning when these are changed centrally at appropriate times they automatically reflect the new image links on your website for future years of conferences without your webmaster doing anything.

CONFERENCES



LEARN MORE



ACM SIGGRAPH



ACM SIGGRAPH
Professional & Student Chapters

Plug-ins

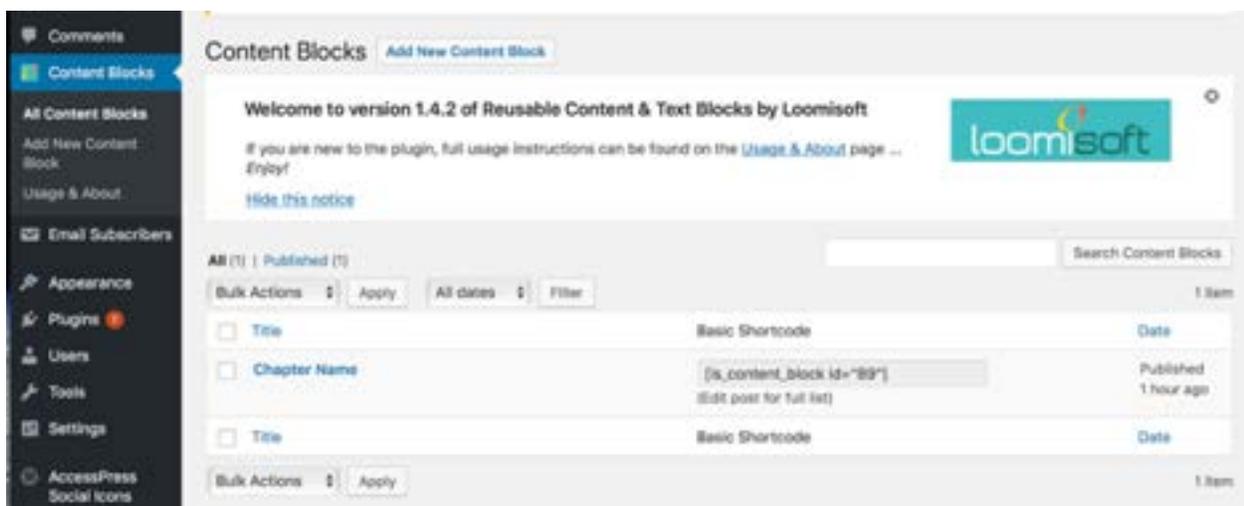
We have provided you with certain plug-ins to get you started. We recommend leaving these in place since they maintain the function of your website. Some of these plug-ins help with security and saving backups of your website. You are welcome to add plug-ins as you wish, although the PSCC is not responsible if they interfere or cause problems for your site.

<input type="checkbox"/>	AccessPress Social Icons Deactivate	A plugin to add social icons in your site wherever you want dynamically. Version 1.7.0 By AccessPress Themes View details
<input type="checkbox"/>	Akismet Anti-Spam Settings Deactivate	Used by millions, Akismet is quite possibly the best way in the world to keep your blog free of spam comments, even while you sleep. Version 4.0.8 By Automattic View details
<input type="checkbox"/>	Contact Form 7 Activate Delete	Just another contact form plugin. Simple but flexible. Version 5.0.3 By Takayuki Miyoshi View details
<input type="checkbox"/>	Disable Comments Activate Delete	Allows administrators to globally disable comments on their site. Version 1.7.1 By Samir Shah View details
<input type="checkbox"/>	Email Subscribers & Newsletters Deactivate	Add subscription forms on website, send HTML newsletters & more once it is published. Version 3.5.3 By Icegram View details
<input type="checkbox"/>	GDPR Deactivate	This plugin is meant to assist a Controller, Data Processor, and Data Subject with their obligations and rights enacted under the GDPR. Version 2.1.0 By Trew Knowledge View details
<input type="checkbox"/>	Google Maps Widget Activate Delete	Display a single image super-fast loading Google map in a widget. Includes a user-friendly interface and numerous appearance options. Version 3.95 By WebFactory Ltd View details
<input type="checkbox"/>	LiteSpeed Cache Deactivate Settings	WordPress plugin to connect to LSCache on LiteSpeed Web Server. Version 2.4.1 By LiteSpeed Technologies View details
<input type="checkbox"/>	Loginizer	Loginizer is a WordPress plugin which helps you fight against brute force attacks.

Plug-ins

Content Blocks

You will also need to edit the shortcode that makes your chapter name appear throughout your site. This shortcode will make it so you only need to change it once and it will appear everywhere the shortcode is posted.



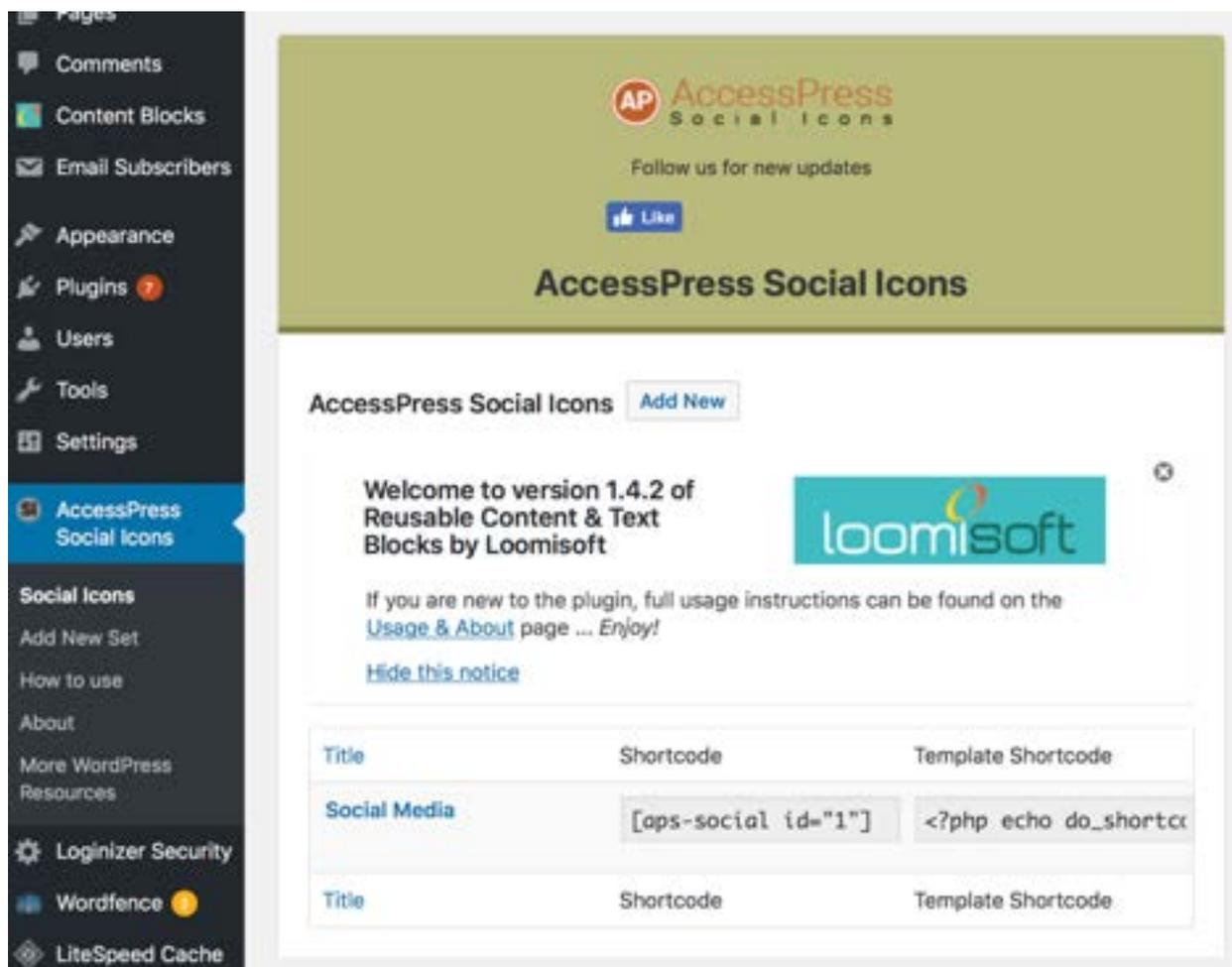
The screenshot shows the WordPress admin interface for the 'Content Blocks' plugin. On the left is a dark sidebar with navigation options: Comments, Content Blocks (highlighted), All Content Blocks, Add New Content Block, Usage & About, Email Subscribers, Appearance, Plugins (with a red notification dot), Users, Tools, Settings, and AccessPress Social Icons. The main content area is titled 'Content Blocks' and includes a link to 'Add New Content Block'. A welcome message for version 1.4.2 is displayed, along with a 'loomisoft' logo and a 'Hide this notice' link. Below the message is a search bar for 'Search Content Blocks'. A table lists content blocks with columns for 'Title', 'Basic Shortcode', and 'Date'. The first row shows a block titled 'Chapter Name' with the shortcode `[is_content_block id="89"]` and a 'Published 1 hour ago' status. The second row shows a block titled 'Title' with the shortcode `Basic Shortcode` and a 'Date' column. At the bottom, there are 'Bulk Actions' and 'Apply' buttons.

Title	Basic Shortcode	Date
<input type="checkbox"/> Chapter Name	<code>[is_content_block id="89"]</code> <small>(Edit post for full list)</small>	Published 1 hour ago
<input type="checkbox"/> Title	Basic Shortcode	Date

Plug-ins

AccessPress Social Icons

We have almost everything set up for your social media buttons to display. All you will need to do is select “Social Media” to finish updating the settings.



The screenshot shows the WordPress dashboard with the 'AccessPress Social Icons' plugin settings page. The left sidebar contains a menu with 'AccessPress Social Icons' highlighted. The main content area features a green header with the plugin logo and a 'Like' button. Below the header, there is a section titled 'AccessPress Social Icons' with an 'Add New' button. A welcome message for version 1.4.2 is displayed, along with the LoomiSoft logo and a 'Hide this notice' link. At the bottom, a table lists the social media settings.

Title	Shortcode	Template Shortcode
Social Media	[aps-social id="1"]	<?php echo do_shortcode
Title	Shortcode	Template Shortcode

Plug-ins

Insert the link to your social media page in the correlating location and the button will appear.

For example, you can post the link to your facebook page or group in the “Icon Link” Section.

Once you are finished, you can save changes and the social media icons will appear in the website sidebar and contact us page.

Icon Lists

Expand All

Each icon will only show up in the frontend if icon link is not empty

Askfm



Classmates



Facebook



Icon Preview



Icon Title

Icon Width

50

Please enter the width for the icon in px.

Icon Height

50

Please enter the height for the icon in px.

Icon Link

Insert Link Here

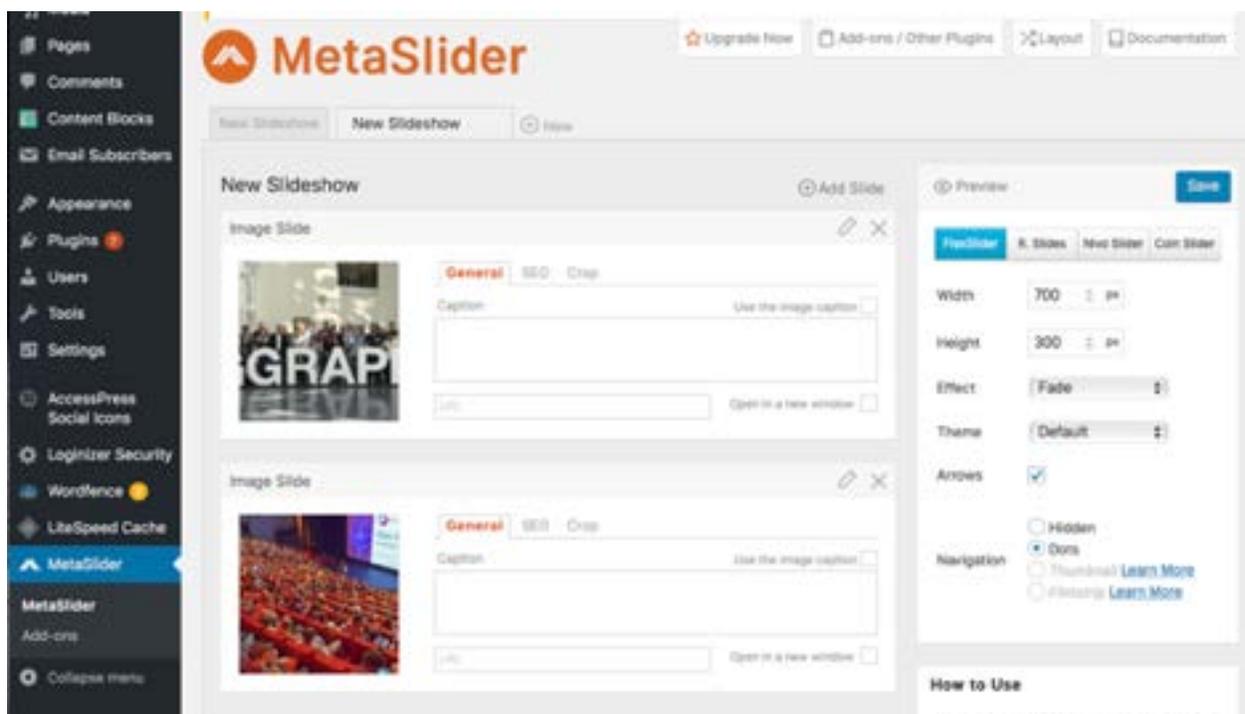
Plug-ins

If there is another place you would like for this plugin to display, you can copy its shortcode and place it where you would like it to appear.

Title	Shortcode	Template Shortcode
Social Media	[aps-social id="1"]	<?php echo do_shortcode
Title	Shortcode	Template Shortcode

MetaSlider

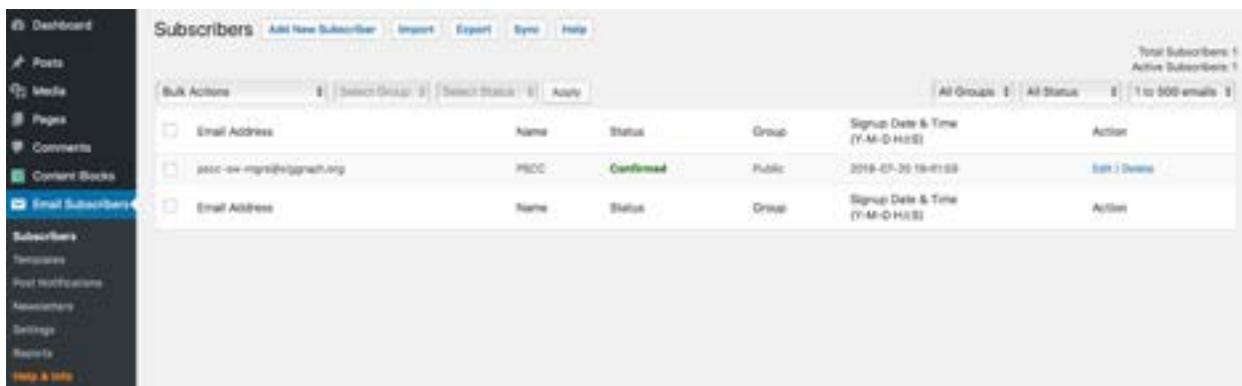
This is a plugin that will allow you to insert image slides into your website. Full directions on how to use it can be found [here](#).



Plug-ins

Email Subscribers

This plug-in will collect your subscribers through forms and also allows you to manually add subscribers.

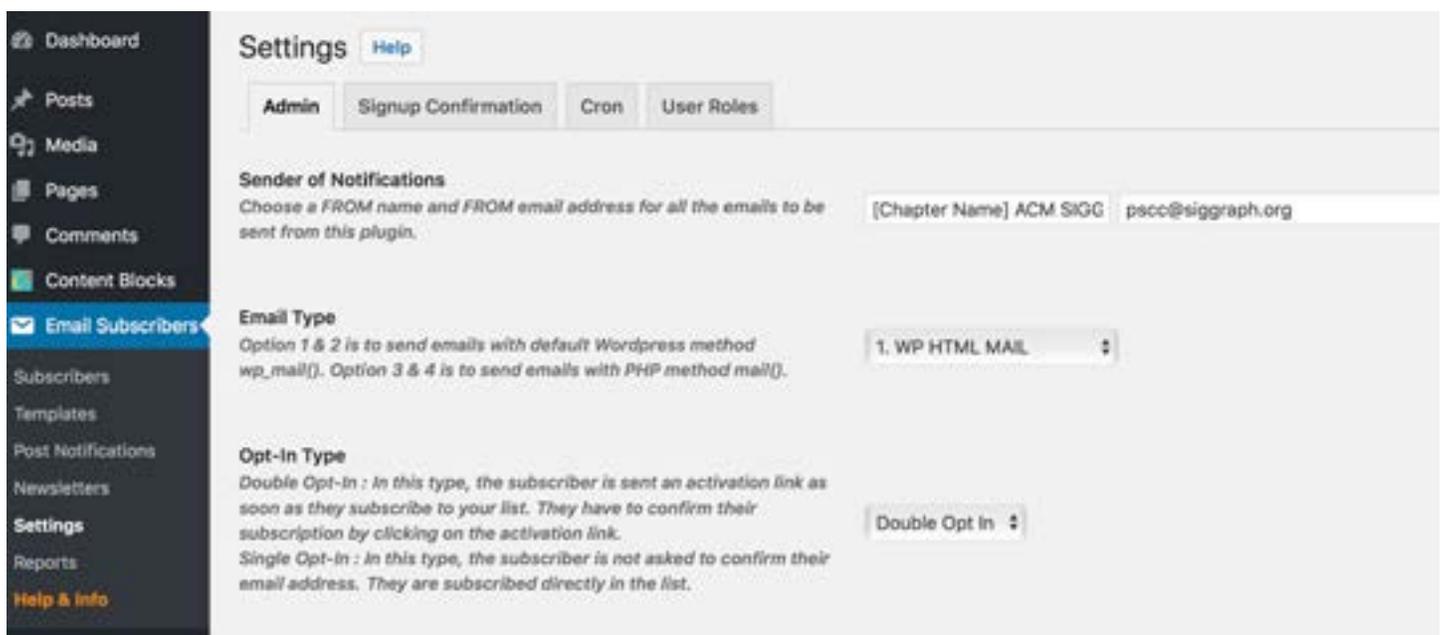


Sections that will need to be changed manually:

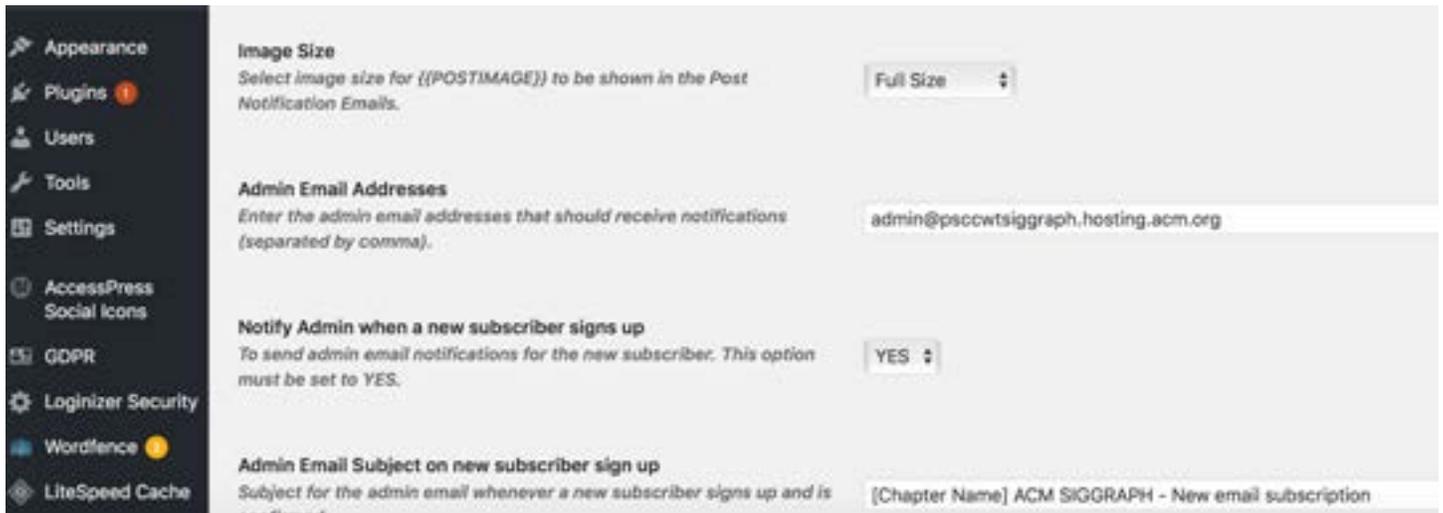
Sender of Notifications

Admin Email Addresses

Admin Email Subject on New User Sign-Up



Plug-ins

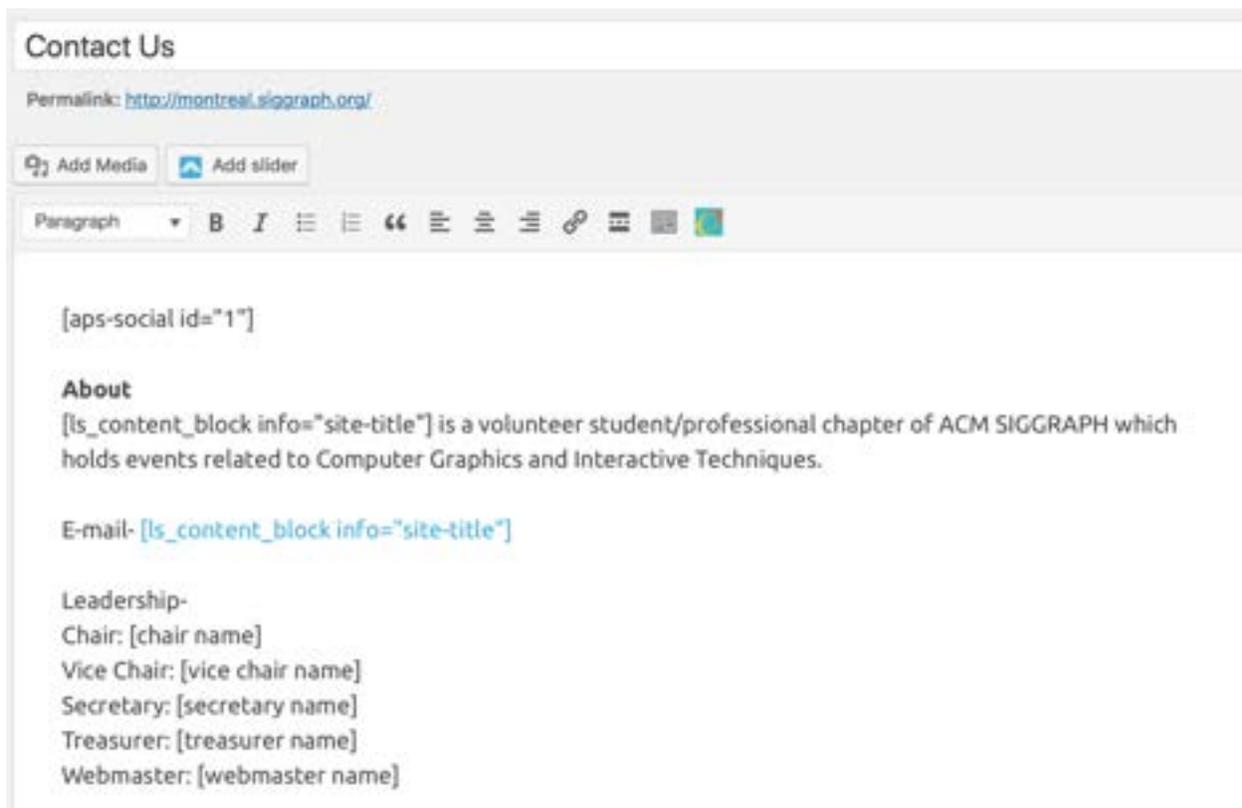


The screenshot shows the WordPress Settings page for Email. On the left is a dark sidebar menu with icons and labels for various settings categories: Appearance, Plugins (with a red notification icon), Users, Tools, Settings, AccessPress Social Icons, GDPR, Loginizer Security, Wordfence (with a yellow notification icon), and LiteSpeed Cache. The main content area is light gray and contains several settings sections:

- Image Size:** A dropdown menu set to "Full Size". Description: "Select image size for {{POSTIMAGE}} to be shown in the Post Notification Emails."
- Admin Email Addresses:** A text input field containing "admin@pscawtsiggraph.hosting.acm.org". Description: "Enter the admin email addresses that should receive notifications (separated by comma)."
- Notify Admin when a new subscriber signs up:** A dropdown menu set to "YES". Description: "To send admin email notifications for the new subscriber. This option must be set to YES."
- Admin Email Subject on new subscriber sign up:** A text input field containing "[Chapter Name] ACM SIGGRAPH - New email subscription". Description: "Subject for the admin email whenever a new subscriber signs up and is confirmed."

Customizing the Contact Page

You will want to maintain your contact us page by updating the Chapter Leaders' contact information.



Contact Us

Permalink: <http://montreal.siggraph.org/>

Add Media Add slider

Paragraph B I [List icons] [Link icon] [Image icon]

[aps-social id="1"]

About
[ls_content_block info="site-title"] is a volunteer student/professional chapter of ACM SIGGRAPH which holds events related to Computer Graphics and Interactive Techniques.

E-mail- [ls_content_block info="site-title"]

Leadership-

Chair: [chair name]
Vice Chair: [vice chair name]
Secretary: [secretary name]
Treasurer: [treasurer name]
Webmaster: [webmaster name]